



למדני
Lamdeni

learn it. live it. love it.

PARENT HANDBOOK

2026

OUR PHILOSOPHY

Lamdeni ignites the Jewish spark in each child, fostering awareness of and pride in their Jewish identity. Through high-quality Jewish and Hebrew programs, alongside the broader extracurricular Lamdeni experience, we inspire young hearts and minds within a loving, caring, and embracing Jewish environment.

Lamdeni Core Values

1. We Love, Care, & Embrace: The atmosphere at Lamdeni is loving, friendly, and warm. We strive to ensure that every child feels valued, that they belong, and that their individuality is celebrated. We are sensitive to and deeply concerned for the whole child—their well-being, happiness, and social-emotional development. The joyous education experienced at Lamdeni is reflected today in hundreds of happy, compassionate, confident, and productive Jewish adults within our community.

2. We Recognize Each Child Has a G-dly Soul that is Unique & Priceless: We believe that every child is created in the image of G-d and possesses a Neshama—a holy spark of G-d that forms their Jewish identity. We aim to instill this awareness in each child and to recognise and nurture their G-d-given strengths, talents, and interests. We provide opportunities that foster self-esteem and individuality, educating each child according to their unique pathway so they may develop and become the best version of themselves.

3. We Respect & Include: We educate with respect toward every child, educator, and parent, regardless of religious beliefs, lifestyle choices, abilities, or special needs. At Lamdeni, children are encouraged to confidently be themselves within an open, friendly, and embracing environment, as inclusion is strongly practised and emphasised. We are deeply committed to safeguarding children and to child protection.

4. We Build Relationships: Each child and family is warmly welcomed into our Lamdeni home as we strive to build strong and lasting relationships. We believe that a child's successful education is a partnership between Lamdeni, the child, the home, and the wider community. Strong relationships are fundamental to providing individualized care and support.

5. We Value the Traditions of the Torah: We educate and guide children through strong morals and values rooted in Jewish tradition, alongside our outstanding Legends Hebrew language program. This enriches each child's proud Jewish identity and spiritual development. We value joyful learning and empower children to become positive contributors to society. Authentic Torah values are embedded throughout all of our programming.

6. Our Educational Programs are Child-centered, Play-based, Innovative, Fun & Engaging: We aim to provide educational programs grounded in best-practice pedagogy. Through differentiated learning styles and methodologies, we create environments that enable each child to engage, learn, and thrive. Our programs are experiential and meaningful, and we consistently reflect, review, and update our practices to ensure alignment with the highest universal standards.

7. We Educate with Excellence as Our Guide: We are committed to delivering the highest quality service within a professional, inclusive, and safe environment. Lamdeni is an Australian Government-accredited OSHC, governed by the National Quality Framework, VELLFY, and the principles, practices, and outcomes of MTOP, alongside Jewish principles of education and guidance. Our Hebrew program is accredited by Victoria's Department of Education. We lead as a reliable and welcoming service, supporting the evolving needs of Jewish education in our community, and continuously strive for excellence through ongoing professional development and enhancement.

LEARN IT. LIVE IT. LOVE IT

Parent Policy Handbook

A **Parent Policy Handbook** is located at Lamdeni entry outlining all Lamdeni policies and procedures to be aware of. Please take the time to read through it.

Lamdeni Times Please be punctual!

Lamdeni is open for after-care and informal Hebrew from **3:30 pm to 6:00 pm** Tuesday and Thursday.

Lamdeni session times: - Start at **3:55 pm**
- End at **5:45 pm**

Monday, Wednesday, and Friday are for aftercare only.

Term Dates / Holidays

Lamdeni operates during **State School Terms** with the exception of Level 1 program beginning 1 month later. Lamdeni is **closed on all Public and Jewish Holidays**. Please refer to the [Lamdeni Calendar](http://www.lamdeni.org) on www.lamdeni.org for important dates.

Door / Entry / Parking

A security guard is present daily. Please be mindful and always ensure the entrance doors are closed. Street parking is available; **under no circumstances may parents park at the Church.**

Sign in/ Sign Out Policy OWNA

A Parent/Guardian must escort the child **UPSTAIRS** into Lamdeni and sign in on OWNA using your phone. Make sure you downloaded OWNA and received a **PIN number** to sign your child in/out at Lamdeni at the time of your child's enrolment. Only after your child is signed-in, can Lamdeni accept your child into its care. This is government legislation and a pre-requisite for childcare subsidies and rebates.

Call **9524 7703** or email admin@lamdeni.org if you did not receive your OWNA login details.

Open Door Policy

Parents are welcome to visit Lamdeni at any time and participate in our warm environment. A



volunteer WWCC is necessary if parents will remain with children.

Allergies and Anaphylaxis

If your child has any specific health care needs or conditions, allergies, or anaphylaxis; relevant documentation and medication **MUST** be presented before admission so we can address the needs safely.

Action Plan and **Risk Minimisation Plan** should be updated. These documents need to be submitted before Lamdeni starts.

Please call [95247703](tel:95247703) or email admin@lamdeni.org for further information.

**All medication needs to be up to date and sent along weekly.*

Snacks

Children should eat before arrival, so they are satisfied and ready to learn and have fun.

No food can be brought into Lamdeni due to allergies.

STRICTLY NO NUTS are allowed on-premises.

Lamdeni provides light wholemeal sandwiches, potatoes, and whole fruits upon arrival until 4 pm. Some “party foods” may be served to mark special occasions and are an exception when appropriate. Please advise us if your child has a dietary need or should avoid certain foods.

Inclusion/Special Learning Needs

Lamdeni is committed to providing a service that includes all children. Staff will consult with the family to ensure the needs of each child are being met. Staff will promote and encourage inclusion and diversity and will be attentive and sensitive to the needs of all children.

Please inform us if your child has any special needs and fill in our input forms so we can assist!

Progress Reports & Assessments

Progress reports are sent out twice yearly. Evaluation and Assessments are performed weekly,



and you are welcome to view your child's observations when you come in.

Planning for Well-being and Learning

We pride ourselves in planning for individual children's interests, strengths, and needs. To enable us to cater to your child, please fill in a ["Getting to Know My Child"](#) form on OWNA or on the [Lamdeni website](#). All information will remain confidential.

Read @ Lamdeni Hebrew Legends

Your child's reading fluency and accuracy depend on practice. We strongly encourage you to access our [Online Library](#) with your child. This encourages and motivates your child to read and love Hebrew. Please email admin@lamdeni.org for login details. Home reading folders are sent home weekly. Buddies from Levels 5 and 6 are rostered to read with younger children. This is an amazing opportunity for children to mentor.

OWNA App

It is important for you to download the OWNA app to your phone. Login credentials and a PIN number to sign your child in/out should be sent to your email after your child's enrolment with Lamdeni. OWNA is a great platform for educators to communicate with you about your child's learning journey at Lamdeni. You can also use this App to sign your child in/out or mark them nonattendance on your phone. Updates at Lamdeni are also sent on OWNA.

Communication & Feedback

Lamdeni is committed to strong relationships with families and Communication is key. Lamdeni educators share weekly updates on OWNA, highlighting what your children have been learning and experiencing. You are welcome to contact your child's educator directly through OWNA. The instructions is stored in [OWNA How To](#) section on your OWNA app. Your honest and insightful feedback ensures our program is providing relevant, and inspiring themes



for your child. Please visit www.lamdeni.org/feedback to share with us any comments or suggestions you may have to guide our programming and ongoing quality improvement.

For important Lamdeni updates

Please check weekly emails and **educators' OWNA weekly posts.**

Social Media

Please LIKE our Facebook and Instagram which we update weekly!

www.facebook.com/lamdenimelbourne

www.instagram.com/lamdenischool

Parent Information Table

Is located on the left entry to Lamdeni. Please take current flyers and check out the bulletin board.

www.lamdeni.org – offers calendar updates, photos, announcements, upcoming events, home revision resources, and more.

www.lamdenilegends.org – offers Hebrew Online Library for Lamdeni kids to practice reading at home with their parents. Email admin for login details.

Parent/Educators Information Evenings

A Parent Information Night is held early in Term 1 for all families and **2 Parent/Educator Meetings** - one at the beginning of Term 2 and one at the end of Term 3. They are compulsory for all to attend.

Fees

Lamdeni supports a fee system that is affordable to all families and ensures the service maintains viability. Fees are already heavily subsidized.

A yearly \$180.00 Enrollment/ non-refundable Fee is payable at the time of enrolment to secure your child's place and cover some costs of books, materials, supplies, and events.

Child Care Subsidy

As accredited childcare, Lamdeni offers Child Care Subsidy from the Family Assistance Office. The Family Assistance Office determines the amount of assistance each family will receive, and the



assistance is claimed at a reduced Service fee. See [Enrolment Fees & Withdrawal Policy Page](#).

Financial Hardship / Scholarships

Should you experience financial difficulties, please contact us at admin@lamdeni.org and we will endeavour to assist. No child will miss out on a Lamdeni experience due to fees.

Mid-Year Withdrawals

Enrolment in Lamdeni is a commitment to a long-term successful relationship. Every effort is made to ensure each child and family is happy. In the event you must withdraw, a full-term notice is required to avoid paying the Withdrawal Fee of \$450. Or the upcoming term's fee will be charged

Child Safe Standards

The Government has established new Child Safe Standards to further increase the safety of your children. At Lamdeni we have implemented many things to support this.

Staff Arrangement: All of our staff are now required to redo the Safe Guarding Children course every 6 months.

Staff Immunisation: We require all our staff to be immunised against vaccine preventable diseases.

Phone Usage: All staff personal phones are to be switched off and stored away in a designated box during Lamdeni.

Cyber Safety: Children are being supervised while using technology for learning purposes.

Special Learning Needs Children: We are working with families and other professionals to ensure specific consideration and adaptations allow children with additional needs access and participation and achieve positive outcomes.

Behaviour Management Policy

The school recognizes the importance of establishing a supportive environment that is conducive to learning by developing an acceptable standard of behavior so that the learning process will be facilitated.



They attempt to protect the rights of teachers, parents, and pupils who need to work together in a spirit of cooperative endeavor to share the responsibility for the educational process.

Photographing and Filming Students

At Lamdeni, we respect and prioritize the privacy of our students and their families. During the online enrolment process, parents are given the option to indicate their preference regarding photographing and filming their child. This agreement allows parents to either consent or decline permission for their child to be photographed or filmed for school purposes. Lamdeni will strictly adhere to the preference selected on the enrolment form and ensure that no photos or videos are taken or posted if permission has not been granted.

All photos and videos of children will only be taken using centre-provided devices. Staff personal phones, cameras, or any other recording devices are not to be used for capturing or storing images of children under any circumstances. This ensures the privacy and safety of all children in our care.

Bat Mitzvah Program Participation

Families enrolling their child in the Bat Mitzvah program should note that there may be some overlap with Term 3 at Lamdeni. In such cases, Term 3 fees will still apply. However, in recognition of your child's continued commitment and to support their Jewish learning journey, we are pleased to offer Term 4 free of charge. This generous gesture is designed to encourage students to complete the year at Lamdeni, continue building their Hebrew skills, and feel proud of their contribution toward their Bat Mitzvah journey—rather than feeling they have to leave Hebrew School to participate in the Bat Mitzvah program.



CURRICULUM OVERVIEW



PART A. LAMDENI LEGENDS JEWISH HOLIDAYS & JEWISH HERITAGE

At Lamdeni we provide Jewish knowledge, skills, values, and inspiration, imparted through two Jewish Heritage Curriculums.

Part 1: Jewish Holidays are explored and experienced, in two sessions before every festival. Our unique Learn it, Live it, Love it approach is fundamental in imparting the rich traditions of our heritage. **Learn it** - explores the history and background surrounding each festival. **Live it** - creates opportunities for children to experience firsthand the traditions, customs, and messages embedded in each holiday. And the final **Love it** aspect ensures the entire learning process is fun, enjoyable, and relevant in the lives of each child.

Part 2: Jewish Heritage curriculum combines 6 carefully chosen learning programs that provide essential knowledge, skills, and values that enrich and enhance the lives of our children. The 6 Courses encompass the full spectrum of Jewish life from past to present, inspiring and fostering awareness, confidence, and a positive, proud Jewish identity.

- [Level 1](#) **Magical Mitzvot and Middot**- Morals, Values, and Virtues
- [Level 2](#) **Brilliant Beginnings** - Bible Stories of Bereishit
- [Level 3](#) **Torah Travels** - Tales from the Torah Shemot-Devarim
- [Level 4](#) **WikiTorah** – Five Fundamentals of Our Faith
- [Level 5](#) **Life the Jewish Way** - Jewish Perspectives on Lifecycle Events
- [Level 6](#) **On their Shoulders** –History, Heroes and Being the Best Me



PART B. LAMDENI LEGENDS HEBREW READING AND LANGUAGE PROGRAM

At Lamdeni we are dedicated to delivering the highest standard Hebrew language program in the limited time frame. Each level participates in 2 Hebrew sessions-: our **Legends Hebrew Language Program** & our **Legends Reading Program**. There are 7 levels in Lamdeni Legends, based on the current Victorian curriculum for LOTE. Children immerse in the Hebrew language & each level incorporates the four strands of language acquisition, i.e. reading, writing, listening, and speaking. Our primary focus is to impart strong Hebrew reading skills whilst developing relevant Hebrew language skills integrated with Jewish themes. This allows the children to practically apply & use the language in their lives as Jews.

The focus of legend 1-2 is to develop strong reading skills. From Legend 3-6 more formal Hebrew Language is taught.

- [Legend 1](#) **My Holy Aleph-Bet** – Aleph-Bet and Pre-Reading Skills
- [Legend 2A](#) **My Wonderous World of Hebrew Reading** – Learn to Read Hebrew
- [Legend 2B](#) **My Wonderous World of Hebrew Reading** – Accuracy and Literacy
- [Legend 3](#) **Prayers of the Heart – Meaningful Prayer** – The Language of Good Deeds
- [Legend 4](#) **The Light of Mitzvot** – Mitzvot and Associated Texts
- [Legend 5](#) **Holidays with Friends and Family** – Acts of kindness
- [Legend 6](#) **My Torahs** – Meaningful Lessons for Me
- [Legend 7](#) **Stories for Life** – Hebrew in my life

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CURRICULUM OVERVIEW



PART C. HEBREW READING

The **Lamdeni Hebrew Legends Reading Program** focuses on the acquisition of reading skills from Aleph-Bet to reading short stories and texts from traditional sources. Both reading and language programs combined, ensure children acquire a meaningful Hebrew, that is applicable and relevant to their lives as Jewish children.

Below is the chart which will give you an indication of the different levels.



To celebrate the children's efforts and achievements in Hebrew reading an exciting reading marathon is held mid-year.

All families are encouraged to participate with their children. Come and hear your child read as we congratulate and commend them for their outstanding accomplishments in learning to read our holy Hebrew language. Raffles, prizes, awards, and incentives are presented to each child. This is a wonderful opportunity to celebrate proudly your child's success at Lamdeni.

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LAMDENI FESTIVALS AND CELEBRATIONS

CELEBRATING OUR TRADITION LAMDENI STYLE - WITH JOY AND PRIDE

It is one thing to learn about something, it is another thing to experience it. Lamdeni is an environment where children not only learn about the festivals but experience and celebrate them in joyous and high-spirited ways. Our carnivals and special family events include themed craft activities, traditional festive foods, and celebrations to instill your child with true love and pride for their Jewish identity.

Lamdeni provides children with the full spectrum of Jewish life. Highlights of our festival programs vary and include contemporary innovative activities that unfold each year. Holidays include **Purim**, **Pesach**, **Yom Ha'Atzmaut**, **Lag Ba'Omer**, **Shavuot**, **Rosh Hashana**, **Sukkot**, **Simchat Torah**, **Chanukah** & **Shabbat**.

Please refer to our [Lamdeni Parent Calendar](#), emails, and Parent Notice Board for all annual holiday events.



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LAMDENI FESTIVALS AND CELEBRATIONS

CELEBRATING OUR TRADITION LAMDENI STYLE - WITH JOY AND PRIDE



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ENROLMENT FEES & WITHDRAWAL POLICY

Annual fees are affordable ☐ Huge Government subsidies for most! | It's easy.

To ensure Lamdeni is affordable to all, our fees are kept to a minimum. The tuition covers both programs, Hebrew Language and Jewish Heritage, including aftercare, snacks, supplies, and special events for 2.5 hours daily. Lamdeni fee is an annual fee. Every year the weekly fee may look different depending on how many sessions there are in the year.

Books & Enrolment Fee:

\$180/child for new enrolments submitted during Terms 1& 2.

\$90/child for new enrolments submitted during Terms 3&4

Books & Re-enrolment Fee

A **\$180/child** Books & Reenrolment fee is charged around **January** for children re-enrolling. This fee helps cover booking fees and contributes to the cost of books and learning materials throughout the year.

Parents have the option to pay in full or split the payment into two installments. For assistance, please contact admin@lamdeni.org.

LAMDENI'S ANNUAL FEE:

For Levels 2-6 children: \$2360/child

For Level 1 Prep children: \$2100/child

The Annual fee is charged pro rata in easy MONTHLY INSTALMENTS by Direct Debit

Direct Debit: Pay via automatic credit card or bank account payments

MIDYEAR WITHDRAWAL: In the event of a withdrawal mid-year, the Term's remainder is payable plus a Termination Fee of **\$450** unless one full-term notice is given in writing to admin@lamdeni.org. Exceptions are made to enroll in a full-time Jewish Day School.

FEE POLICY FOR MULTIPLE CHILDREN: If a family enrolls multiple children in Lamdeni, they can receive a discount of 10% on the first child, and up to 15% on the second and third child **upon request**. **Please note that this discount is not applied automatically.**

BAT MITZVAH PROGRAM – TERM 4 FEE WAIVER POLICY

Children enrolled in the Bat Mitzvah program may experience an overlap with Lamdeni Term 3. While Term 3 fees still apply, Lamdeni offers Term 4 free of charge to support continued Hebrew learning and ensure the children complete the year at Lamdeni feeling connected to their Bat Mitzvah journey

SCHOLARSHIP/ BURSARY APPLICATION: Lamdeni families who are experiencing financial hardship due to reasons such as a job loss, illness, or having a new baby can apply for a full or partial scholarship. The scholarship is offered on a term-by-term basis and will be reviewed at the end of each term. Please contact admin@lamdeni.org to apply.

ENROLMENT FEES & WITHDRAWAL POLICY

How to substantially CUT your fees?

Please take advantage of the financial benefits Lamdeni offers everyone – and save substantially.

- The Australian Government provides financial assistance to accredited organizations to help you with the cost of placing your child in care. Most families are eligible, and we strongly encourage you to take advantage of it. The main payment to eligible families is currently the Child Care Subsidy.
- You can only benefit from these subsidies if we have your family's and your child's Customer Reference Number (CRN) as well as your correct dates of birth. Please ensure you have submitted these details to our financial administrator **OWNA Ph. (02) 8417 5022**.
- You need to submit a claim for Child Care Subsidy. You can claim using your Centrelink online account through MyGov or call 13 6150.
<https://www.humanservices.gov.au/individuals/services/centrelink/child-care-subsidy/claiming>
- You will receive two reference numbers: one for the parent and one for the child. As soon as you have these numbers please provide that information to our subcontractor administrators, OWNA, support@owna.com.au. Please specify the name of the parent linked to the CRN provided.
- You will not be able to receive any childcare benefits or rebates if this procedure is not done. Backdating is not always possible.

Lamdeni offers the above subsidies as a licensed government-approved after-care

For more info visit www.familyassist.gov.au and www.ato.gov.au.

Accounts queries: Please contact **OWNA** (02) 8417 5022 or familyaccounts@owna.com.au – a professional company that administers (on Lamdeni's behalf) all financial and government benefits-related matters.

SUBSIDIES ARE AVAILABLE. No child should miss out on a Jewish education. Should you experience financial difficulties, or a change of circumstances Lamdeni can help. Please contact our office on admin@lamdeni.org



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RELATIONSHIPS AND FEEDBACK MAKE A DIFFERENCE

We are here for your child and rely on your honest and insightful feedback to ensure our program is providing exciting, relevant, and inspiring themes. Please talk to us, share your comments, expectations, hopes, goals, and ideas. **We appreciate your involvement and value your feedback.**

Principal/Educational Coordinator

Mrs. Dina Liberow

(03) 9524-7718

0417 054 171

dina@lamdeni.org

lamdenilegends@lamdeni.org

Executive Director

Rabbi Motty Liberow

(03) 9524-7770

motty@hs.org.au

Lamdeni Administrator

Cassie Pham

(03) 9524-7703

admin@lamdeni.org

Program Coordinator

programcoordinator@lamdeni.org

Curriculum Development Leader

Odelia Buzaglo

odelia@lamdeni.org

www.lamdenilegends.org

Lamdeni Youth

Muka Liberow

(03) 9524-7709

youth@lamdeni.org

Accounts / Direct Debit

Alex Dinovitser

(03) 9524-7702

accounts@hs.org.au

OWNA

(02) 8417 5022

familyaccounts@owna.com.au

Legend 1 & 2 Hebrew

Left Room 1

Hebrewlegends1&2@lamdeni.org

Legend 3 & 4 Hebrew

Left Room 2

Hebrewlegends3&4@lamdeni.org

Legend 5 - 6 Hebrew

Left Room 3

Hebrewlegends5&6@lamdeni.org

Level 1 & 2 Jewish Heritage

Right Room 1

jewishheritage1&2@lamdeni.org

Level 3 & 4 Jewish Heritage

Right Room 2

jewishheritage3&4@lamdeni.org

Level 5 & 6 – Jewish Heritage

Left Room 3

jewishheritage5&6@lamdeni.org

For Lamdeni information, updates, news & insights

www.lamdeni.org

Like us on Facebook and Instagram

www.facebook.com/lamdenimelbourne

<https://www.instagram.com/lamdenischool>

For Community events, services & holiday programs

www.hs.org.au/events



Lamdeni School Inc.
569 Glenhuntly Road,
Elsternwick, Vic, 3185
Ph. 03 9524 7703

www.lamdeni.org

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